

Coastal Postal and Video

2419 Harbor Blvd. Ventura, CA 93001

\$25/Month - Billed Annually

One last name, one first name. Additional last name \$20/mo. Billed Annually

\$35/Month - Billed Annually Medium

Up to five first names, same last name.

\$35/Month Billed Annually

One business name and up to four employees.

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- Mail that will not comfortably fit in the mailbox will be staged for pickup and not available after hours.
 - Incoming packages will be scanned and an email notification will be sent.
 - Incoming mail addressed incorrectly, may not be delivered as expected.
 - Incoming mail should be picked up regularly and may not exceed the box size; extra fees for consistently overstuffed mailboxes will be charged.
 - PMB rent notices are sent on the 20th of the month prior.
 - Rent is considered past due on the 10th day of the month due and late fees will be applied.
 - Credit Cards are required for all PMB's and must be kept current.
 - Recurring billing occurs within the first week of the month.
 - CC's# on file that are declined during billing payments will incur a service fee.
 - Checks deposited with insufficient funds will be charged bank and service fees.
 - Mail and package forwarding is available while box is open.

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- Two forms of ID required including state driver's license or state ID.
- 12 month term required to start.
- Plans include two PMB keys. All keys must be returned before box may be closed.
- PMB may not be closed until all keys have been returned or paid for, monthly billing will continue.
- After Hours keys are available for \$25.
- Coastal Postal will be closed on all USPS holidays and non-delivery days .
- Please make delivery arrangements for critical shipments if the shop is scheduled to be closed.
- There may be unexpected closures due to unforeseen events; in this case CPV will make this information known to the box holders as far in advance as possible.
- Please sign up for social media, and consider keeping track of CPV on-line, shop news is updated.
- It is up to the box holder to inform Coastal Postal whether mail or packages may be dropped off from a private party.
- Licensed officials are the only people who may gain access to your Form PS 1583 information.
- USPS offices will not process Forward Form PS 3575 from a PMB.
- PMB's will be closed after the 2nd month of non-payment, and remaining mail will be returned to sender.